

# UTA Board of Trustees Meeting

July 14, 2021



# Call to Order and Opening Remarks



# My BeUTAHful Community Student Art Competition

## *Meet Me at the Tree*

**Anna Beesley**

**Grade 9, Murray**

The judges of the competition felt that this piece best embodied the theme of "Meet Your Neighbor."



# Pledge of Allegiance



# Safety First Minute



# Public Comment

Live comments are limited to 3 minutes per commenter

Public comment was solicited prior to the meeting through alternate means, including email, telephone, and the UTA website

Any comments received through alternate means were distributed to the board for review in advance of the meeting



# Consent Agenda

- a. Approval of June 23, 2021 Board Meeting Minutes
- b. Change Order Correction: Short-Term Disability Insurance Contract Extension – Bargaining Employees (Lincoln National Life Insurance Co.)
- c. Authorization to Award Lifetime Transit Passes to Carolyn Gonot



# **Recommended Action (by acclamation)**

Motion to approve consent agenda





# Reports



# Agency Report



# **Ridership Report – June 2021**



# Ridership Report

- June 2021 vs. June 2020
  - System-wide total monthly ridership was up **31.56%**
  - The average weekday system wide ridership was up **33.70%**
  - Fixed Route bus average weekday ridership up **27.73%**
  - TRAX average weekday ridership was up **38.12%**
  - UVX average weekday ridership was up **26.20%**
  - FrontRunner average weekday ridership was up **39.63%**
  - Year to date ridership down **25%**



# Ridership Report (June 2021)

**Jun/21**

**2021 YTD Year/Year**

**Total Ridership**

**Jan-21**

**Feb-21**

**Mar-21**

**Apr-21**

**May-21**

**Jun-21**

% from 2020 actual

(58.6)

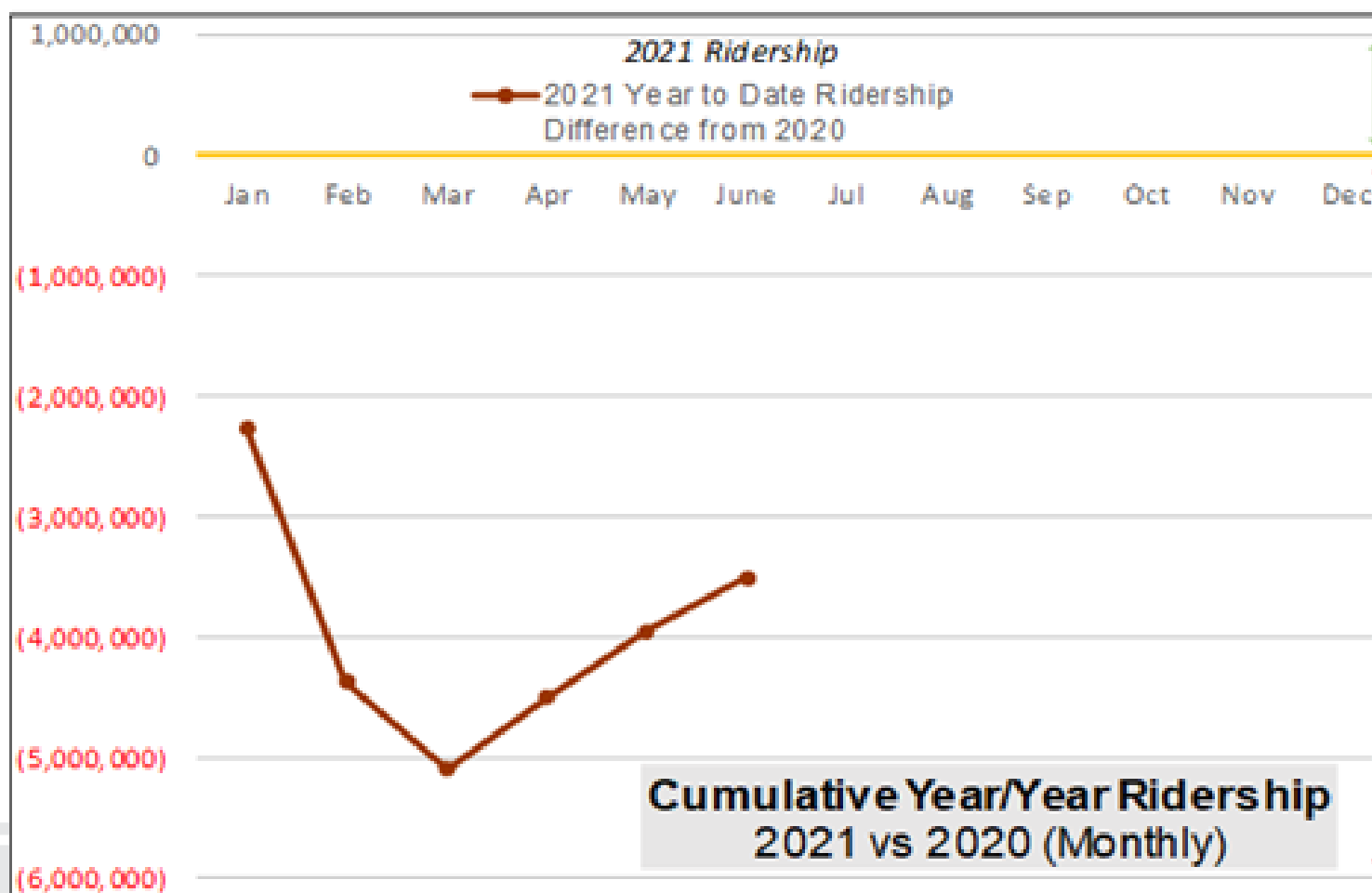
(57.7)

(50.0)

(39.5)

(31.3)

(25.0)



# Questions?

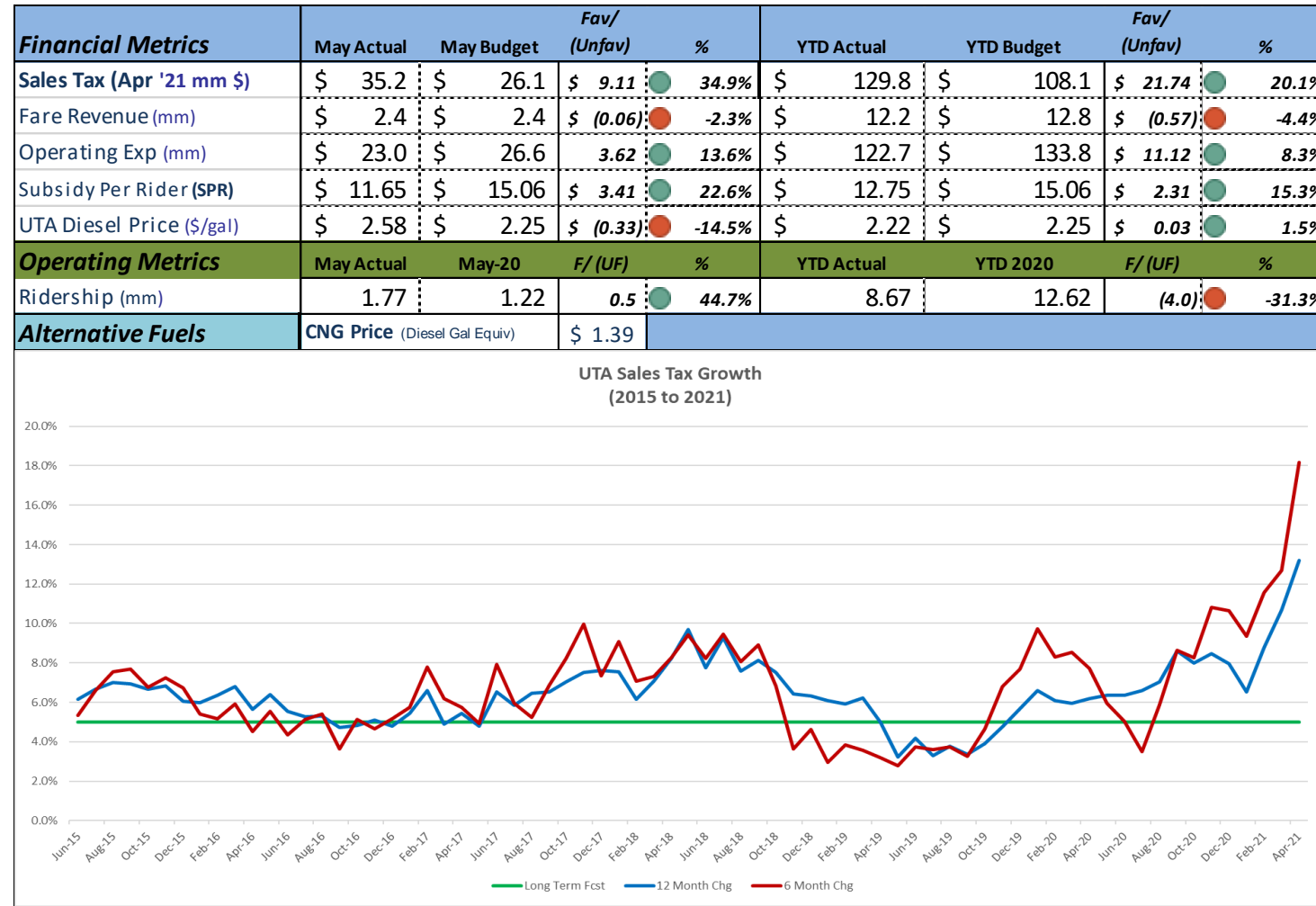


# Financial Report – May 2021



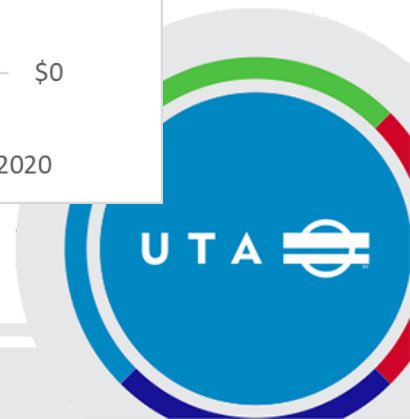
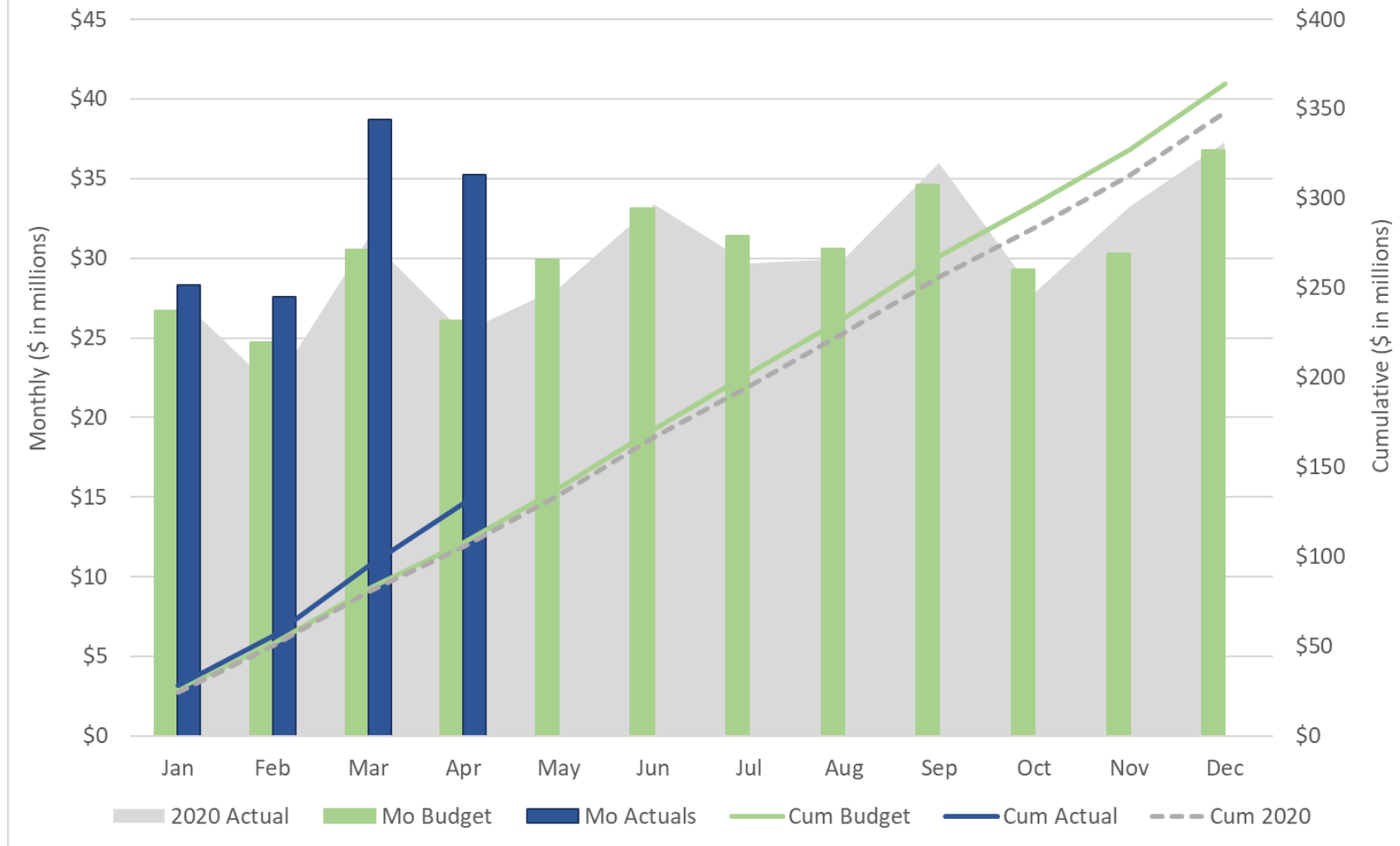
# UTA Board Dashboard

May 2021



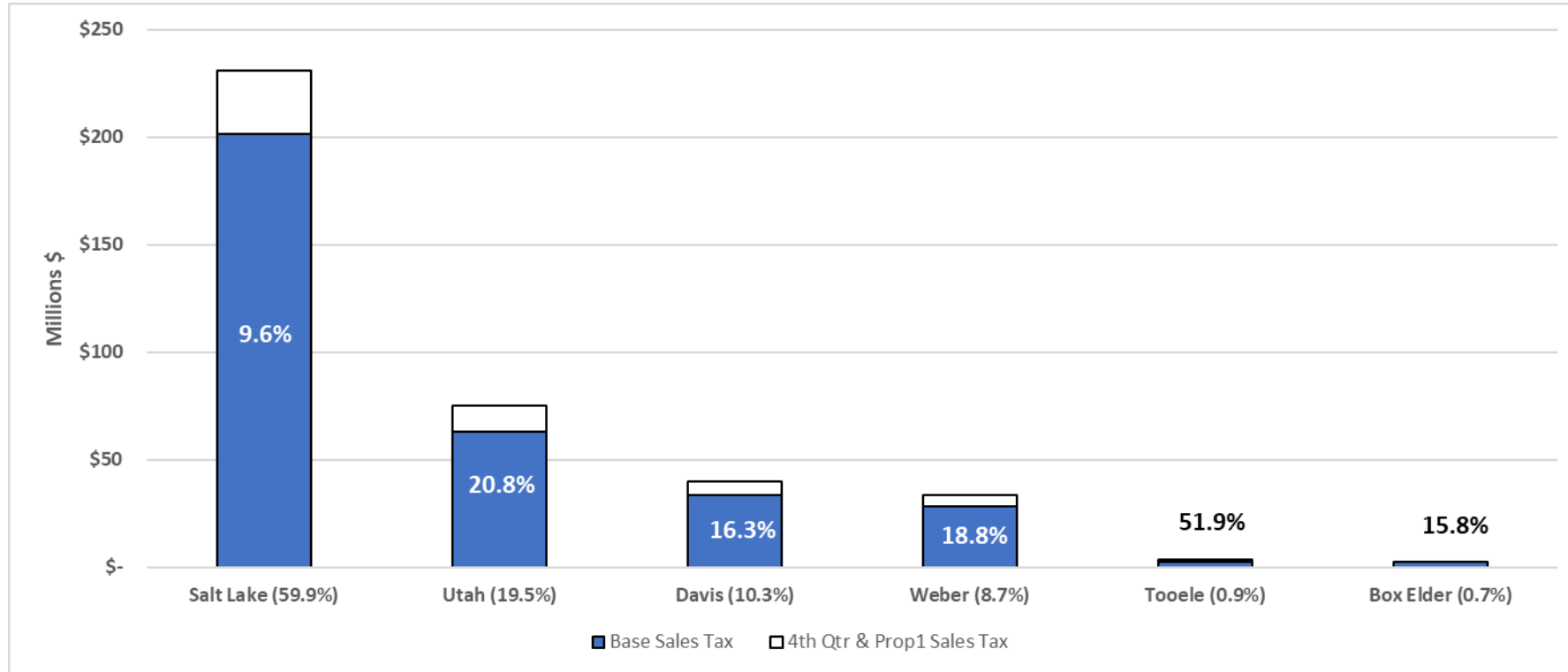


## 2021 Sales Tax April (YTD Variance +\$21.7 million)



# Sales Tax Collections

(Percentage Growth for 12 months ended April 30, 2021\*)

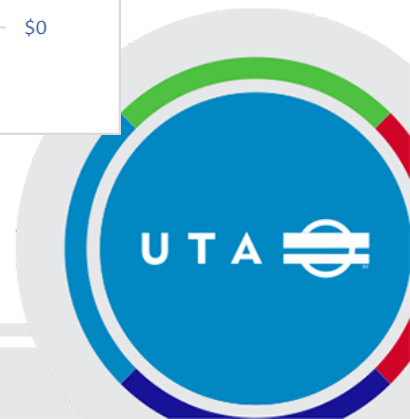
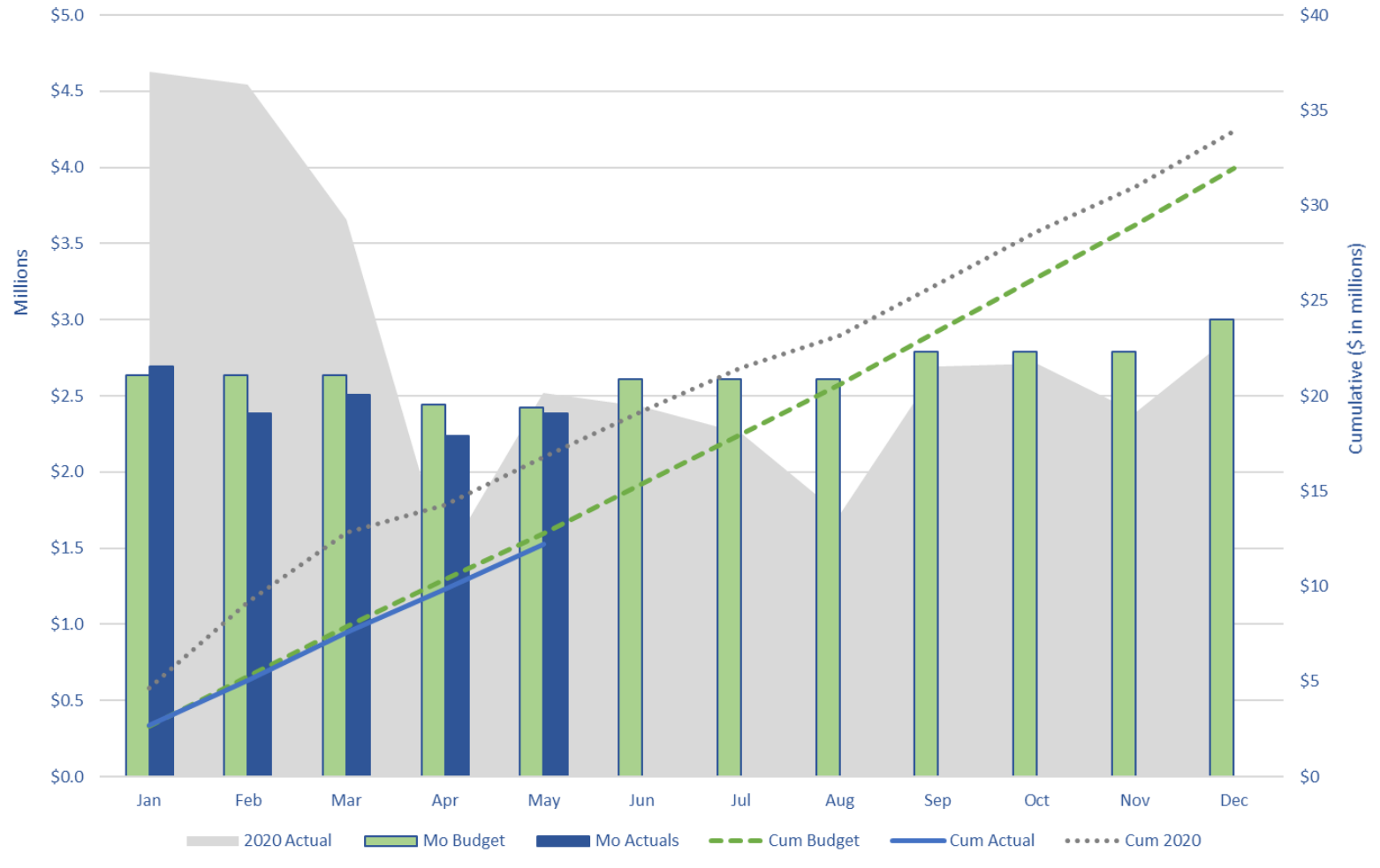


\* Percentage growth in base sales tax revenues over prior year (includes impact of Proposition 1 and 4<sup>th</sup> quarter rate changes in 2019).

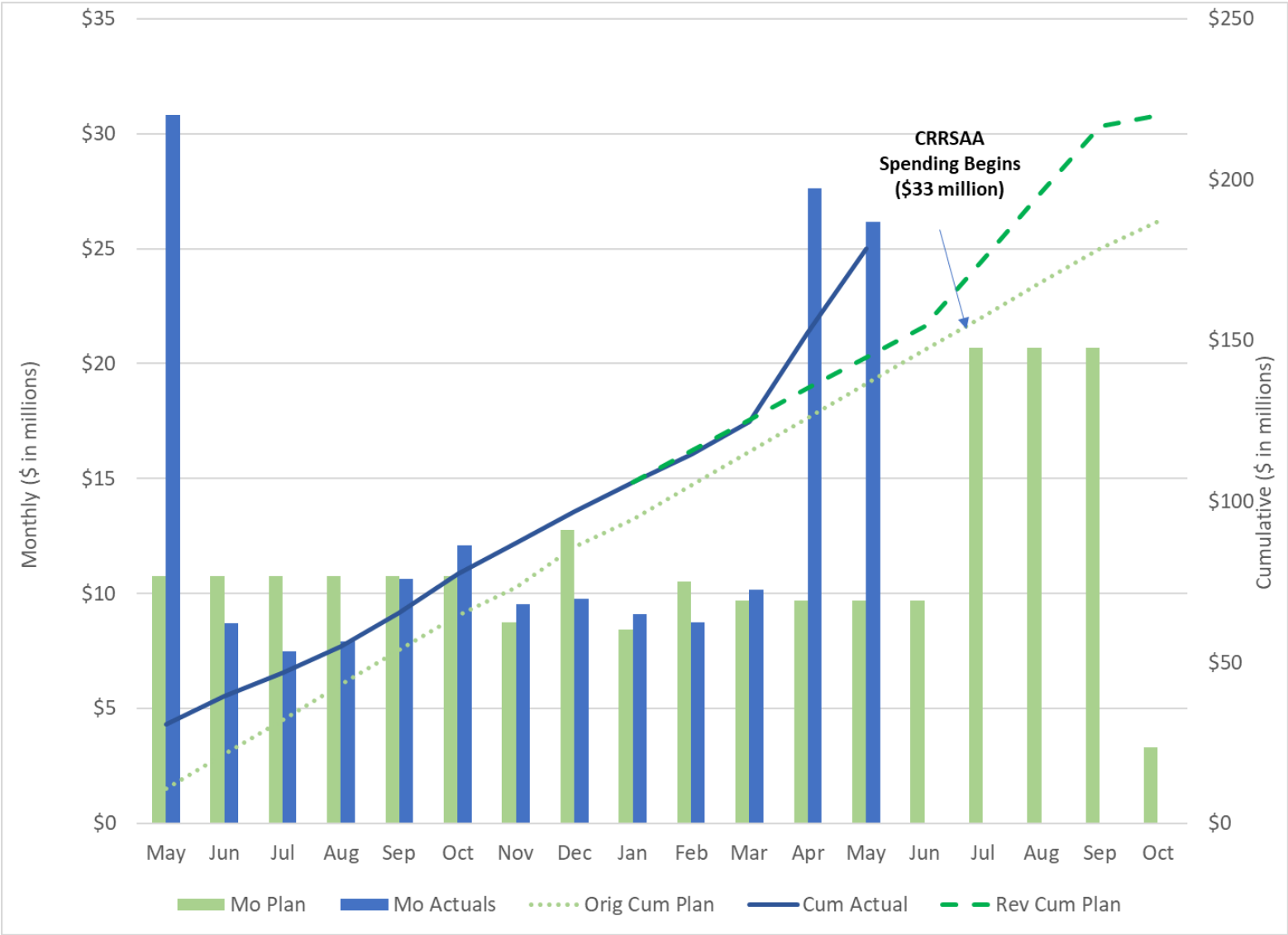


# 2021 Passenger Revenues

## May (YTD Variance -\$567,000)



# 2020 - 2021 Stimulus Funds



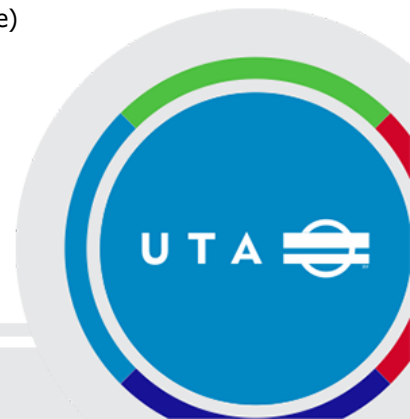
# Operating Financial Results

May 2021

MONTHLY RESULTS					FISCAL YEAR 2021 Dollars in Millions	YEAR-TO-DATE RESULTS				
Prior Year Actual	Current Year					Prior Year Actual	Current Year			
	Actual	Budget	Variance				Actual	Budget	Variance	
						Revenue				
\$ 19.3	\$ 38.1	\$ 29.9	\$ 8.2	27.3%	Sales Tax <i>(May accrual)</i>	\$ 115.8	167.9	\$ 138.0	\$ 29.9	21.7%
2.5	2.4	2.4	(0.0)	-1.7%	Fares	16.8	12.2	12.8	(0.6)	-4.4%
18.1	77.8	14.3	63.5	444.0%	Federal	56.8	135.6	71.5	64.2	89.8%
1.3	1.2	1.4	(0.2)	-17.8%	Other	6.5	3.9	7.0	(3.1)	-43.9%
\$ 41.3	\$ 119.4	\$ 48.0	\$ 71.3	148.5%	TOTAL REVENUE	\$ 195.8	\$ 319.6	\$ 229.2	\$ 90.4	39.5%
						Expense				
\$ 12.9	\$ 11.6	\$ 13.0	\$ 1.4	10.5%	Salary/Wages	\$ 64.7	\$ 63.4	\$ 66.1	\$ 2.7	4.1%
6.0	6.2	6.2	0.0	0.4%	Fringe Benefits	30.0	31.0	31.2	0.2	0.6%
1.8	1.7	2.8	1.1	39.4%	Services	7.9	9.1	12.8	3.7	28.7%
1.8	2.0	1.9	(0.1)	-5.6%	Parts	9.4	8.2	9.5	1.3	13.8%
0.8	1.4	1.9	0.5	26.5%	Fuel	6.7	8.4	9.3	0.9	9.9%
0.5	0.2	0.5	0.3	68.7%	Utilities	2.5	2.6	2.5	(0.1)	-3.2%
0.4	0.6	1.1	0.5	45.6%	Other	4.0	3.7	6.3	2.6	41.0%
(0.4)	(0.7)	(0.8)	0.1	-18.0%	Capitalized Cost	(3.9)	(3.7)	(3.9)	0.2	-4.9%
\$ 23.8	\$ 23.0	\$ 26.6	\$ 3.6	13.5%	TOTAL EXPENSE	\$ 121.3	\$ 122.7	\$ 133.8	\$ 11.1	8.3%
\$ 9.0	\$ 7.6	\$ 7.5	\$ (0.1)	-1.3%	Debt Service	\$ 45.2	\$ 38.3	\$ 37.7	\$ (0.6)	-1.7%
\$ 8.5	\$ 88.7	\$ 13.9	\$ 74.9	540.0%	Contrib. Capital/Reserve	\$ 29.3	\$ 158.7	\$ 57.7	\$ 100.9	174.8%
Favorable/(Unfavorable)						Favorable/(Unfavorable)				

Favorable/(Unfavorable)

Favorable/(Unfavorable)



# 2021 Operating Expense by Mode YTD

## Operating Expense By Mode (\$ in Millions)

MTD	May 2020		May 2021		Variance '21	
	Actual		Actual	Budget	\$	Percent
<i>Administrative</i>	\$ 3.0		\$ 3.6	\$ 4.2	\$ 0.6	13.3%
<i>Operating Support</i>	3.9		3.3	4.4	1.1	24.3%
<i>Bus</i>	8.3		8.2	8.8	0.6	6.9%
<i>Light Rail</i>	3.5		3.1	3.4	0.3	8.7%
<i>Commuter Rail</i>	1.7		1.8	2.0	0.2	10.3%
<i>Maintenance of Way</i>	1.5		1.0	1.6	0.6	35.3%
<i>Paratransit</i>	1.8		1.7	2.0	0.3	17.0%
<i>Special Services</i>	0.2		0.3	0.3	(0.0)	-7.5%
<b>Total Operating Expense</b>	<b>\$ 23.8</b>		<b>\$ 23.0</b>	<b>\$ 26.6</b>	<b>\$ 3.6</b>	<b>13.5%</b>

YTD	May 2020		May 2021		Variance '21	
	Actual		Actual	Budget	\$	Percent
<i>Administrative</i>	\$ 15.0		\$ 15.6	\$ 19.7	\$ 4.1	20.9%
<i>Operating Support</i>	19.8		20.4	22.1	1.8	8.1%
<i>Bus</i>	43.8		43.9	45.4	1.5	3.3%
<i>Light Rail</i>	15.4		15.5	16.9	1.4	8.3%
<i>Commuter Rail</i>	9.3		9.0	10.0	1.0	9.7%
<i>Maintenance of Way</i>	7.7		7.7	8.1	0.4	5.0%
<i>Paratransit</i>	9.2		9.3	10.0	0.7	6.9%
<i>Special Services</i>	1.1		1.3	1.5	0.2	13.4%
<b>Total Operating Expense</b>	<b>\$ 121.3</b>		<b>\$ 122.7</b>	<b>\$ 133.8</b>	<b>\$ 11.1</b>	<b>8.3%</b>



# Questions?



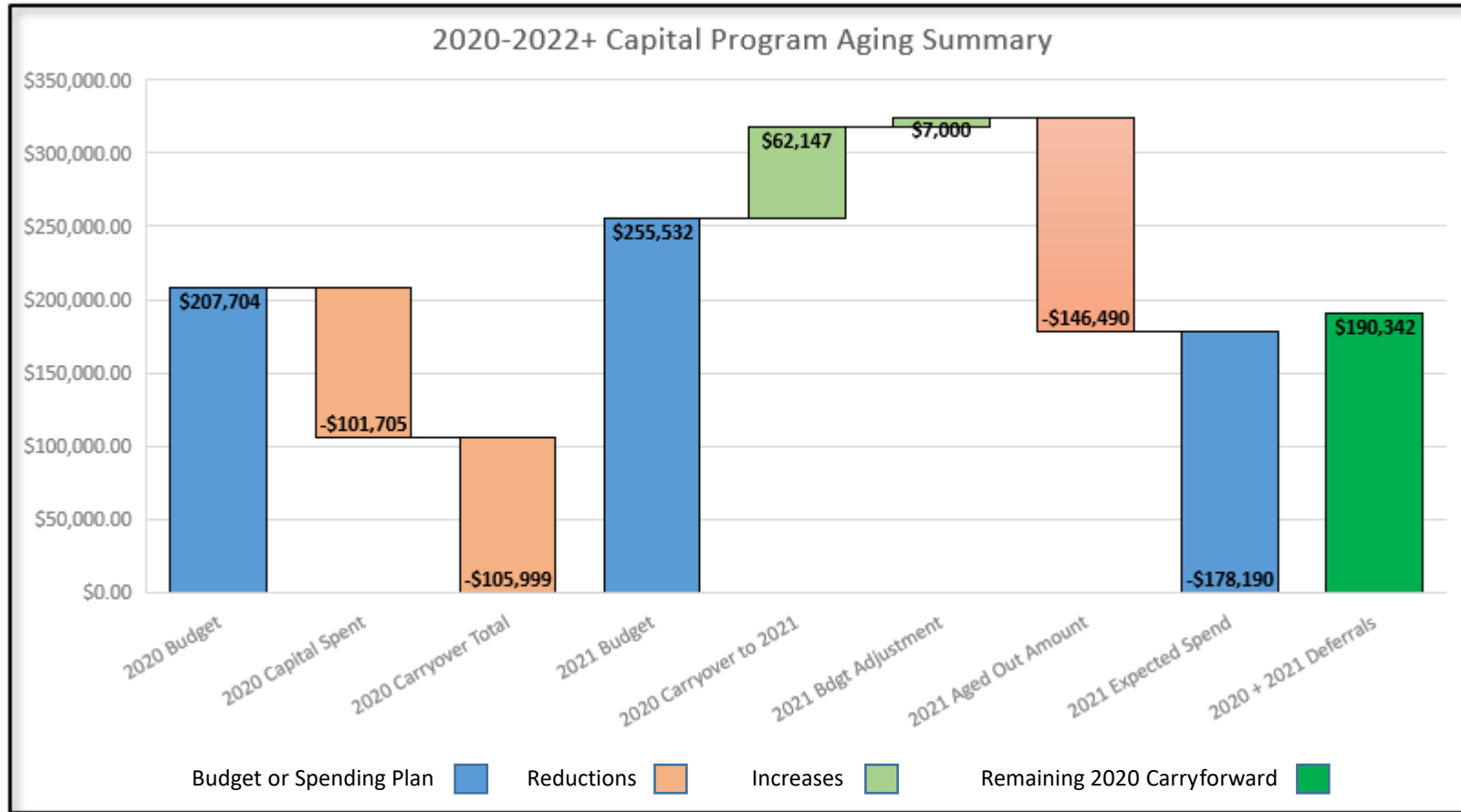
# Capital Program Overview

Utah Transit Authority

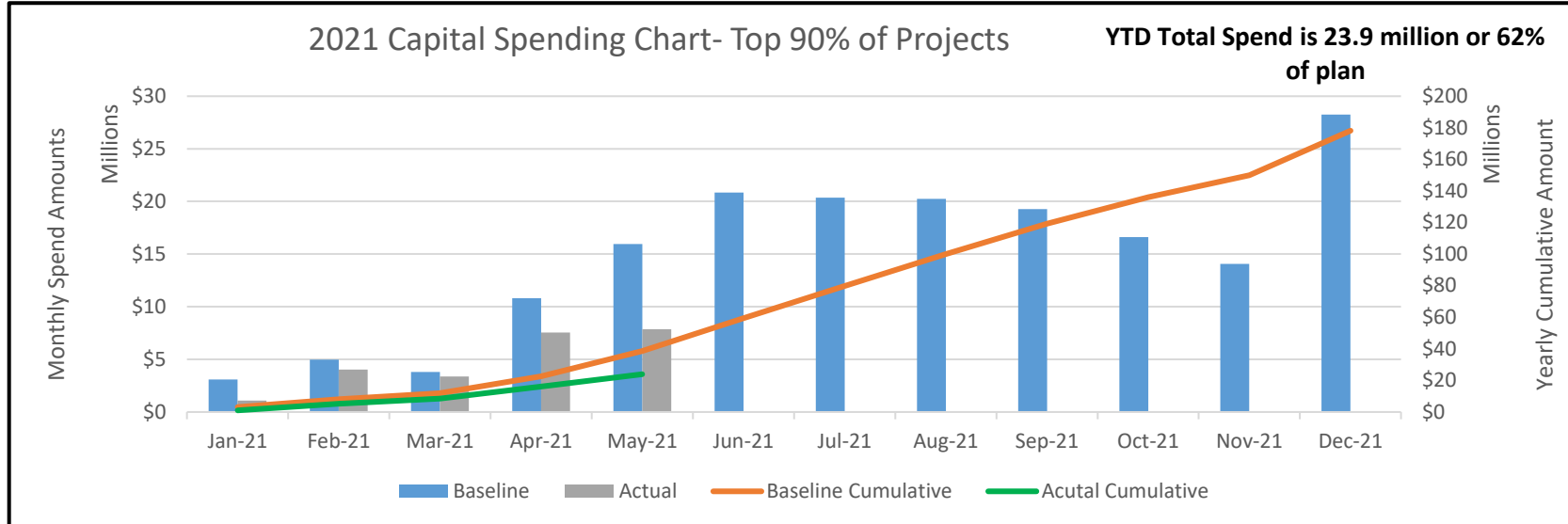




# Capital Budget Story (2020 – 2021)



# Actual Spend vs Projected Spend (January – May)

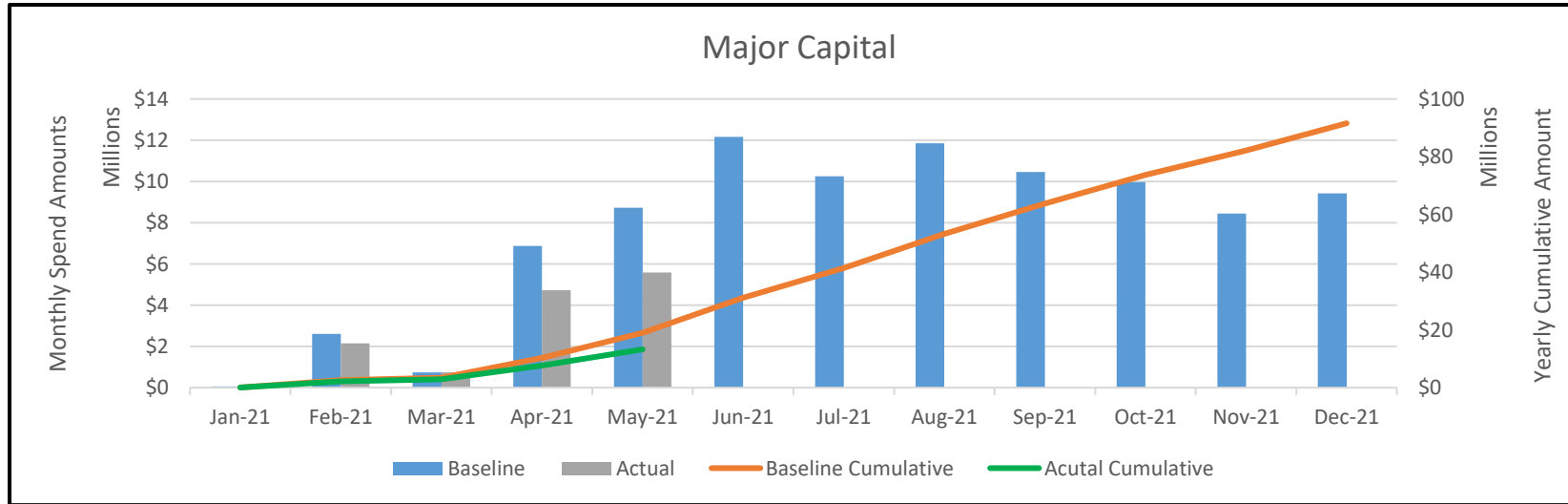


Current 2021 Plan	YTD Baseline Cumulative Plan	YTD Expenditures-Cumulative	YTD Variance \$	YTD Variance %
\$ 178,189,565	\$ 38,575,830	\$ 23,861,466	\$ (14,714,365)	-38%

# Project Category Summary

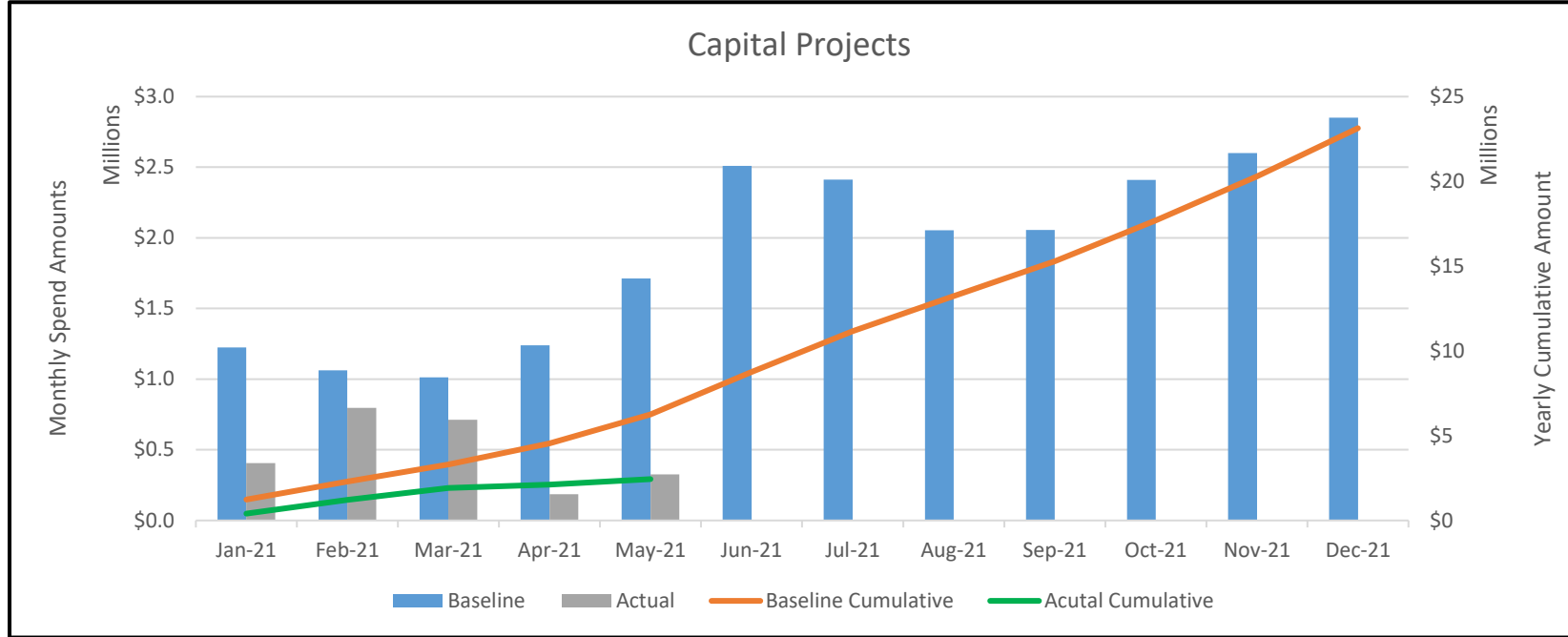


# Infrastructure Major Capital Projects



Current 2021 Plan	YTD Baseline Cumulative Plan	YTD Expenditures-Cumulative	YTD Variance \$	YTD Variance %
\$ 91,651,287	\$ 19,039,916	\$ 13,286,157	\$ (5,753,759)	-30%

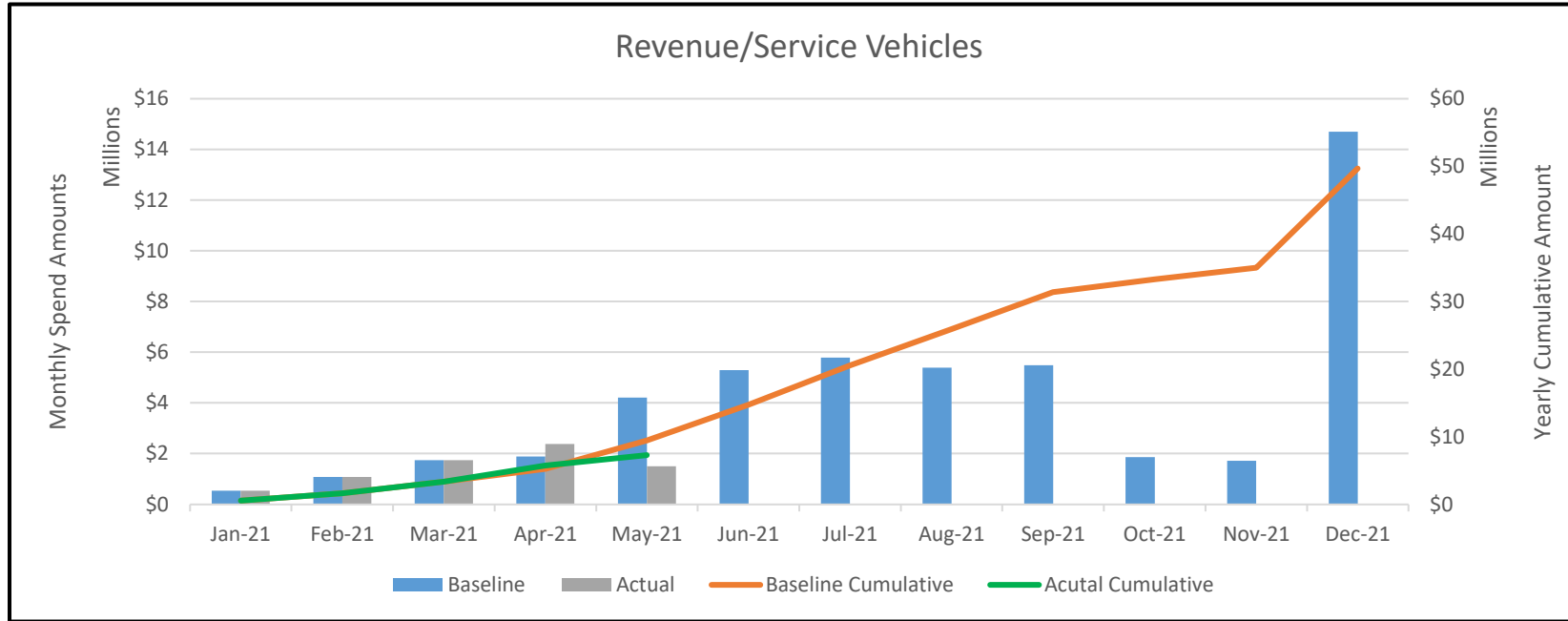
# Infrastructure Capital Projects



Current 2021 Plan	YTD Baseline Cumulative Plan	YTD Expenditures-Cumulative	YTD Variance \$	YTD Variance %
\$ 23,137,731	\$ 6,248,822	\$ 2,424,482	\$ (3,824,340)	-61%

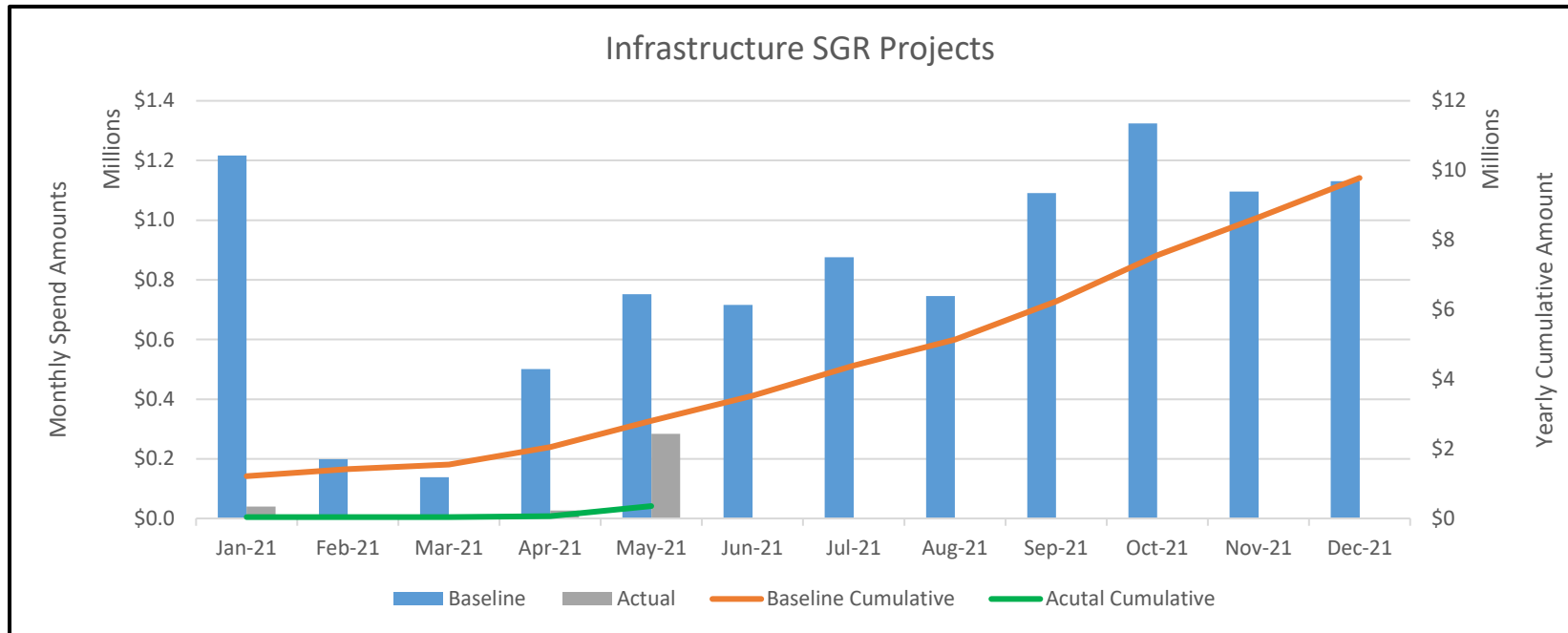


# Vehicle Projects



Current 2021 Plan	YTD Baseline Cumulative Plan	YTD Expenditures-Cumulative	YTD Variance \$	YTD Variance %
\$ 49,675,323	\$ 9,452,104	\$ 7,251,880	\$ (2,200,224)	-23%

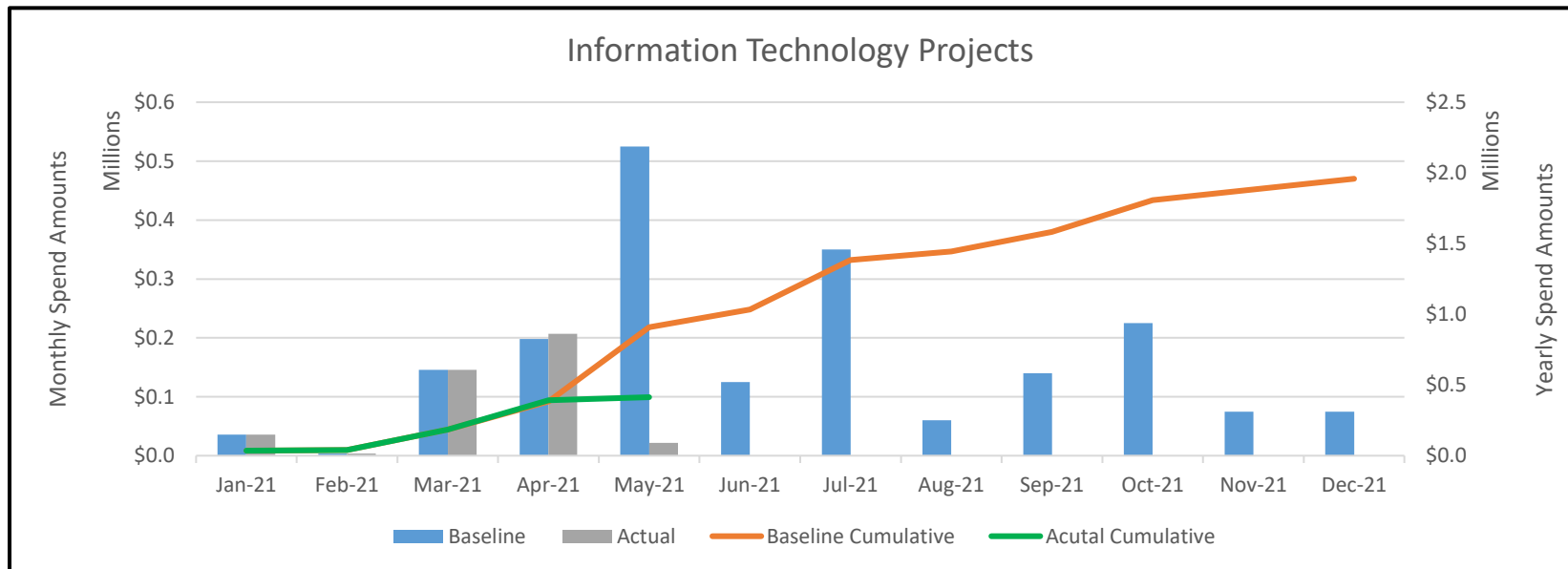
# Infrastructure SGR Projects



Current 2021 Plan	YTD Baseline Cumulative Plan	YTD Expenditures-Cumulative	YTD Variance \$	YTD Variance %
\$ 9,786,740	\$ 2,806,663	\$ 354,832	\$ (2,451,831)	-87%



# Information Technology Projects

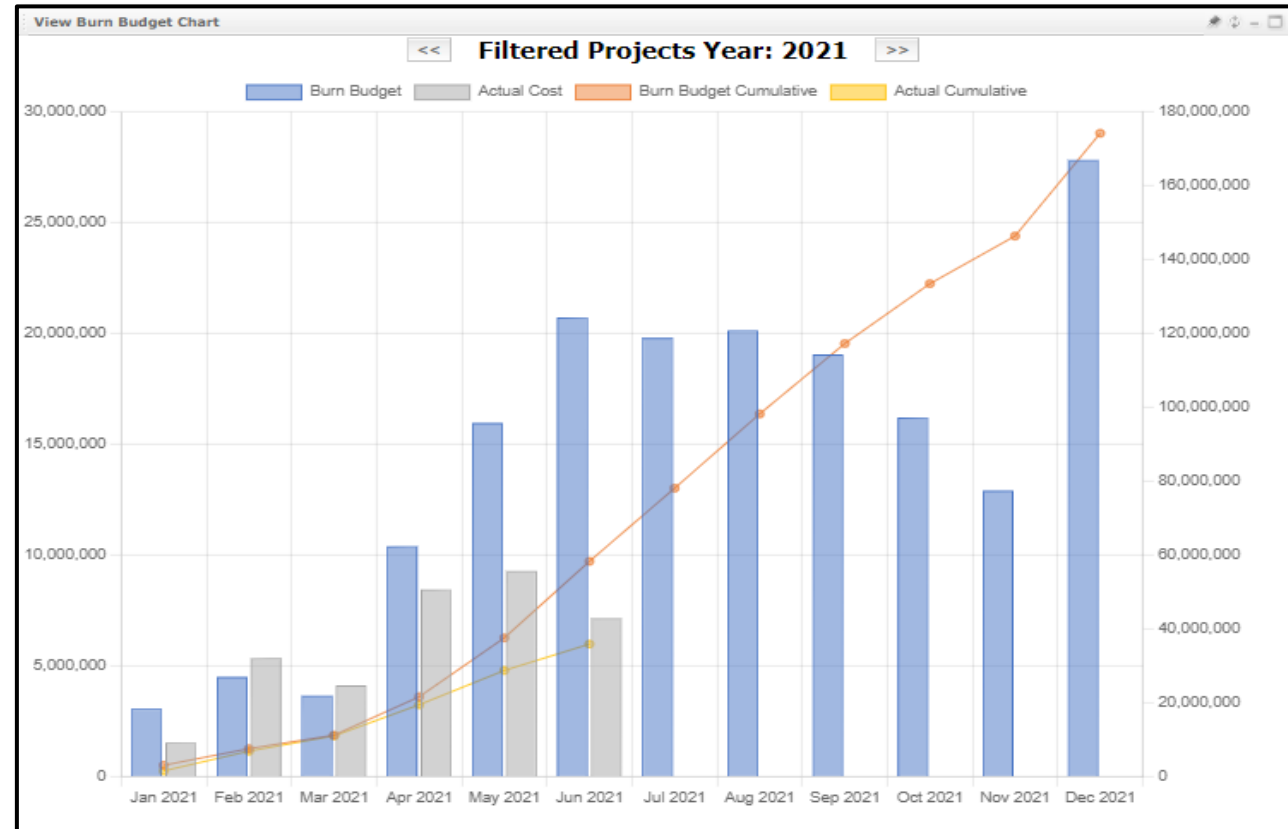


Current 2021 Plan	YTD Baseline Cumulative Plan	YTD Expenditures-Cumulative	YTD Variance \$	YTD Variance %
\$ 1,958,639	\$ 908,639	\$ 414,340	\$ (494,299)	-54%





# Project Controls System Example



Can be used to examine individual projects over overall program in one chart

# Main Contributors to Underspent Amounts

- First Attempt at Process
- Market Volatility
  - Parts availability, price negotiations
    - Contribute to Delays
- Delayed Billings



# Improvements Made

- Annual carryforward process should be fairly seamless moving forward
- Increased involvement from Senior Management
- Monthly Cashflow (Aging Process) implementation
  - In Excel
  - Recently added to internal Project Management System
- Coordination meetings with key stakeholders to discuss efficiencies, overall project planning
- Focus the organization on project/program delivery
- Increased confidence in Five-Year Plan reliability
- Build reputation as a project/program delivery organization



# Next Steps

- 2022-2026 Project Request Period Just Ended
  - Focus on State Funding Allocations
- Focus will remain on top 90% projects and bottom 10% will be monitored for progress
- Periodic board updates
- Possible update around August on spending projection
- Need to work out proper procurement timing/planning process for following year's advertisements.
  - Goal is to not lose/minimize that first year of budget allocation

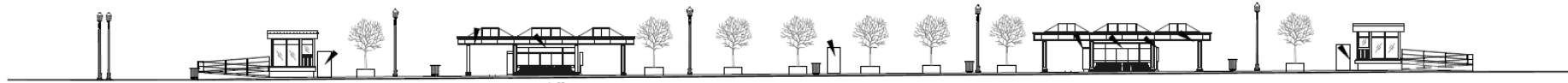


# Resolutions



**Resolution R2021-07-01**  
**Authorizing Execution of Amendment No. 1**  
**to an Interlocal Cooperative Agreement**  
**with the Redevelopment Agency of Salt**  
**Lake City for the Cooperative Construction**  
**of a TRAX Station at 650 South Main Street**  
**AND 2021 Technical Budget Adjustment –**  
**Capital 07/14/2021**





## Resolution to Amend ILA with the Redevelopment Agency of S.L.C. for 650 S Main St. Trax Station Construction



# Resolution Background

- This request seeks two actions from the Board of Trustees
  1. Approve Resolution executing amendment No. 1 to the Interlocal Agreement with the SLCRDA.
  2. Approve a technical budget adjustment moving funds from Capital Contingency to the 650 South Trax Station project.





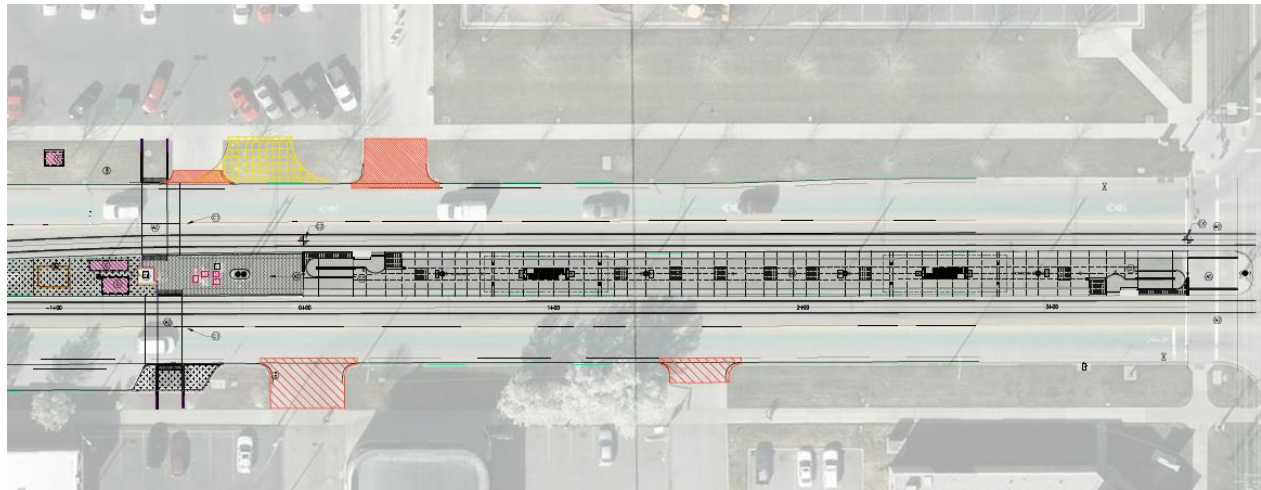
# Amendment No. 1- 650 South Main St. Trax Station

- UTA signed an Interlocal Local Agreement with the SLCRDA in December of 2020 for the construction of the 650 South Main Street Trax Station.
- Due to delays and increased costs for the project the ILA needs to be amended for cost and schedule impacts.
- This amendment adds \$514,727 dollars of additional funds to the ILA agreement. The new ILA contract total is \$2,502,404
- UTA is contributing \$173,400 to the project for a snowmelt system making the total construction cost \$2,675,804
- Time is also added in this amendment to allow construction to be completed in March of 2022.



# Technical Budget Adjustment

- A technical budget adjustment is requested in the amount of \$688,127 from Capital Contingency to the 650 South Trax Station project.
- This amount covers the RDA amendments amount of \$514,727 as well as a UTA contribution to the project to fund a snowmelt system with a cost of \$173,400.



## 2021 TECHNICAL BUDGET ADJUSTMENT

### July 14, 2021

<u>Funding Sources</u>	2021 Budget as amended R2021-06-01	UTA Funds	Salt Lake Redevelopment Agency Funding	TTIF/Federal	Fund Balance	Box Elder Revenues	Amended 2021 Budget
Transfer from Operations	\$ 78,165,500		\$ (514,727)		\$ -		\$ 77,650,773
2018 and 2019 Bond Proceeds	51,256,000						51,256,000
Grants	75,793,000						75,793,000
Local Partner Contributions	27,233,000		514,727				27,747,727
State Contribution	12,464,000						12,464,000
Leasing	18,059,000						18,059,000
<b>Total Funding Sources</b>	<b>\$ 262,970,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 262,970,500</b>
<u>Expense</u>							
Depot District	\$ 32,400,000						\$ 32,400,000
Ogden/Weber BRT	52,581,000						52,581,000
Airport Station Relocation	7,000,000						7,000,000
State of Good Repair	23,625,000						23,625,000
Frontrunner Paint Booth	429,500						429,500
650 South Main St. TRAX STATION <sup>1</sup>	2,000,000	173,400	514,727				2,688,127
Capital Contingency	2,000,000	(173,400)	(514,727)				1,311,873
Other Capital Projects	142,935,000						142,935,000
<b>Total Expense</b>	<b>\$ 262,970,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 262,970,500</b>

Footnote:

<sup>1</sup> This project also has \$220,000 in carryforward budget authority from 2020 for a total adopted budget authority of \$2,200,000.

# **Recommended Action (by roll call)**

Motion to approve Resolution R2021-07-01  
Authorizing Execution of Amendment No. 1 to an Interlocal Cooperative Agreement with  
the Redevelopment Agency of Salt Lake City for the Cooperative Construction of a TRAX  
Station at 650 South Main Street

AND

2021 Technical Budget Adjustment – Capital 07/14/2021



# **Contracts, Disbursements, and Grants**



# **Contract: TRAX and FrontRunner Automatic Passenger Counting (APC) and Real Time Passenger Information (RTPI) Support (Innovations in Transportation, Inc. INIT)**

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## **Recommended Action (by acclamation)**

Motion to approve the contract with Innovations in Transportation, Inc. for TRAX and FrontRunner Automatic Passenger Counting and Real Time Passenger Information Support as presented



# **Contract: Microsoft Office 365 Subscription Agreement (SHI International)**

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## **Recommended Action (by acclamation)**

Motion to approve contract with SHI International for Microsoft Office 365 as presented



# **Contract: Microsoft SQL SCE Agreement (SHI International)**

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## **Recommended Action (by acclamation)**

Motion to approve the contract with SHI International for Microsoft SQL SCE as presented





# **Contract: Replacement Police Vehicles (Young Ford)**

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## **Recommended Action (by acclamation)**

Motion to approve contract with Young Ford for Replacement Police Vehicles as presented



# **Contract: Vehicle Program Management Consulting Services (Mott MacDonald, LLC)**

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## **Recommended Action (by acclamation)**

Motion to approve contract with Mott MacDonald, LLC for Vehicle Program Management Consulting Services as presented



# **Contract: 650 South TRAX Platform Construction (Paulsen Construction)**

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## **Recommended Action (by acclamation)**

Motion to approve contract with Paulsen Construction for 650 South TRAX Platform  
Construction as presented



# **Change Order: On-Call Systems Maintenance Task Order #10 – TRAX Switch Heater Replacement (Rocky Mountain Systems Services)**

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## **Recommended Action (by acclamation)**

Motion to approve change order with Rocky Mountain Systems Services for On-Call Systems Maintenance Task Order #10 - TRAX Switch Heater Replacement as presented



# **Change Order: On-Call Systems Maintenance Task Order #11 – TRAX Remote VHLC Access (Rocky Mountain Systems Services)**

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## **Recommended Action (by acclamation)**

Motion to approve change order with Rocky Mountain Systems Services for On Call Systems Maintenance Task Order #11 - Trax Remote VHLC Access as presented



# **Change Order: Airport TRAX Station Relocation Change Order #15 – Delay Costs and Time Extension (Kiewit Infrastructure West)**

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## **Recommended Action (by acclamation)**

Motion to approve change order with Kiewit Infrastructure West for Airport TRAX Station Relocation Change Order #15 - Delay Costs and Time as presented



# **Change Order: Ogden/WSU Bus Rapid Transit (BRT) Construction Change Order #4 – Change to Titan Concrete Mix (Stacy & Witbeck, Inc.)**

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## **Recommended Action (by acclamation)**

Motion to approve change order with Stacy & Witbeck, Inc. for Ogden/WSU Bus Rapid Transit Construction Change Order #4 - Change to Titan Concrete Mix as presented

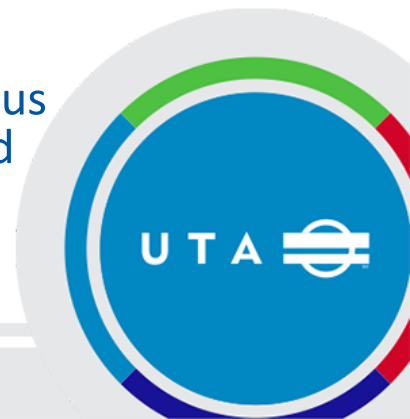


# **Change Order: Ogden/WSU Bus Rapid Transit (BRT) Construction Support Change Order #12 – Additional Design Services and Time Extension (Jacobs Engineering Group, Inc.)**

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## **Recommended Action (by acclamation)**

Motion to approve change order with Jacobs Engineering Group, Inc. for Ogden/WSU Bus Rapid Transit Construction Support Change Order #12 - Additional Design Services and Time Extension as presented





# **Service and Fare Approvals**



# **Fare Contract: Special Events Pass Agreement Modification No. 1 (University of Utah)**

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## **Recommended Action (by acclamation)**

Motion to approve a fare contract with the University of Utah for Special Events Pass Agreement Modification No. 1 as presented



# Discussion Items



# **2021 Technical Budget Adjustment – Operation 07/14/2021**



# STAFFING

## AUGUST SERVICE CHANGE, FLHQ SECURITY, AND REVENUE EQUIPMENT TECHNICIANS

AUGUST SERVICE CHANGE - FRONTRUNNER						
Position	Office	Department	FTE	2021 Cost	2022 Cost	Funding Program
Train Operator	Operations	FrontRunner	2.0	\$ 56,000	\$ 148,000	Operating
Train Host	Operations	FrontRunner	5.0	\$ 65,000	\$ 162,000	Operating
Subtotal August Service Change - FrontRunner			7.0	\$ 121,000	\$ 310,000	
FLHQ SECURITY GUARD						
Position	Office	Department	FTE	2021 Cost	2022 Cost	Funding Program
Security Guard	People	Administration	1.0	\$ 25,000	\$ 75,000	Operating
Subtotal FLHQ Security Guard			1.0	\$ 25,000	\$ 75,000	
REVENUE EQUIPMENT MAINTENANCE TECHNICIANS						
Position	Office	Department	FTE	2021 Cost	2022 Cost	Funding Program
Revenue Equipment Maintenance	Finance	Farebox Services	3.0	\$ -	\$ -	Operating
Subtotal Revenue Equipment Technicians			3.0	\$ -	\$ -	



# Questions?



# Potential Action (by acclamation)

Motion to approve 2021 Technical Budget Adjustment – Operation 07/14/2021 as presented



# Closed Session

- a. Strategy session to discuss certain matters regarding acquisition or sale of real property, including water rights or shares
- b. Strategy session to discuss pending or reasonably imminent litigation

## Recommended Action (by acclamation)

Motion to move to closed session to discuss certain matters regarding acquisition or sale of real property, including water rights or shares AND to discuss pending or reasonably imminent litigation





# Closed Session



# Open Session



# Resolutions



**Resolution R2021-07-02**  
**Authorizing the Purchase of Real  
Property Consisting of 2.7 Miles of the  
Utah-Idaho Central Railroad Corridor  
(UICRR) from the Utah Department of  
Transportation (UDOT) for Future  
Transit Purposes in Box Elder County**

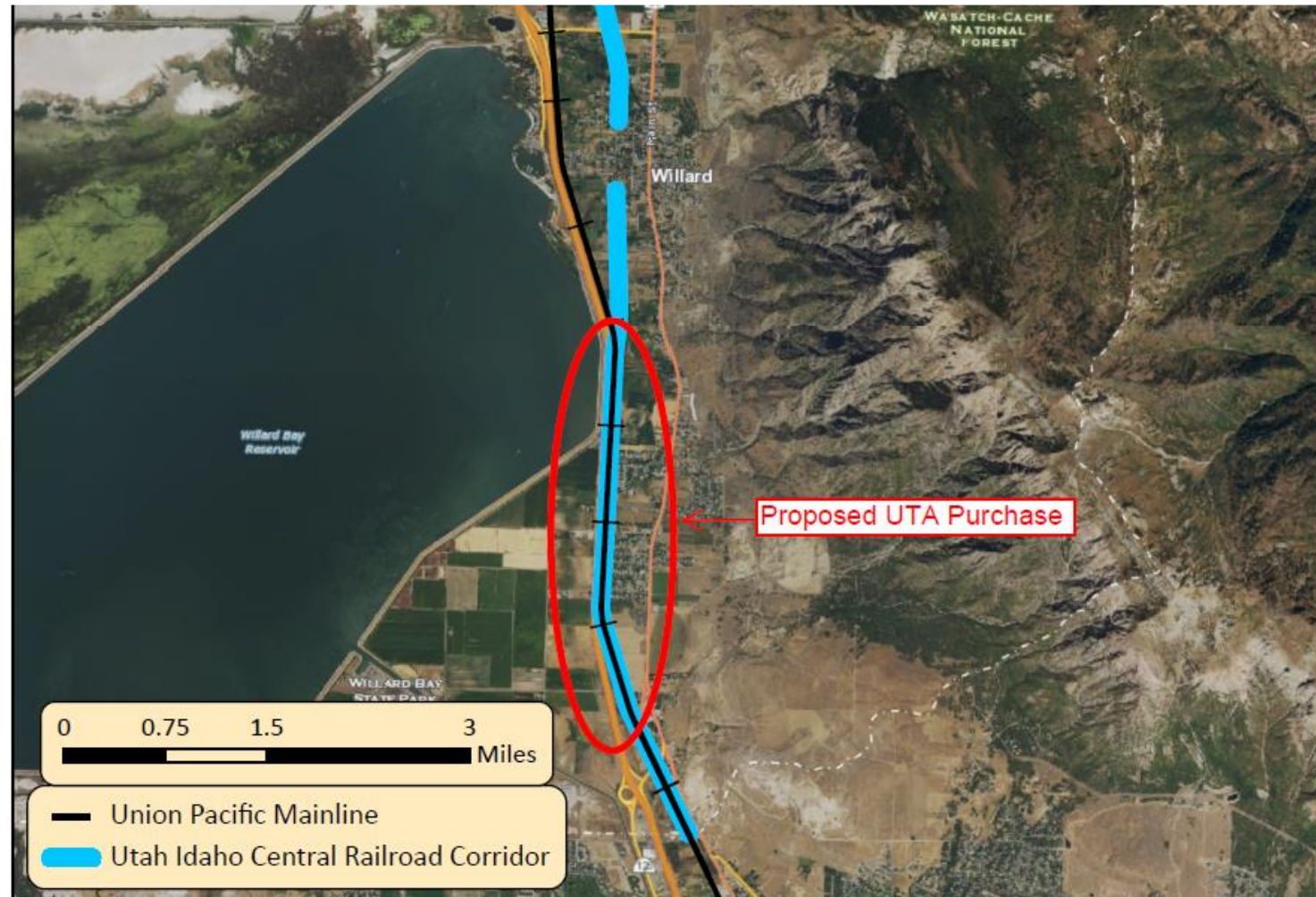


# Property Purchase Overview



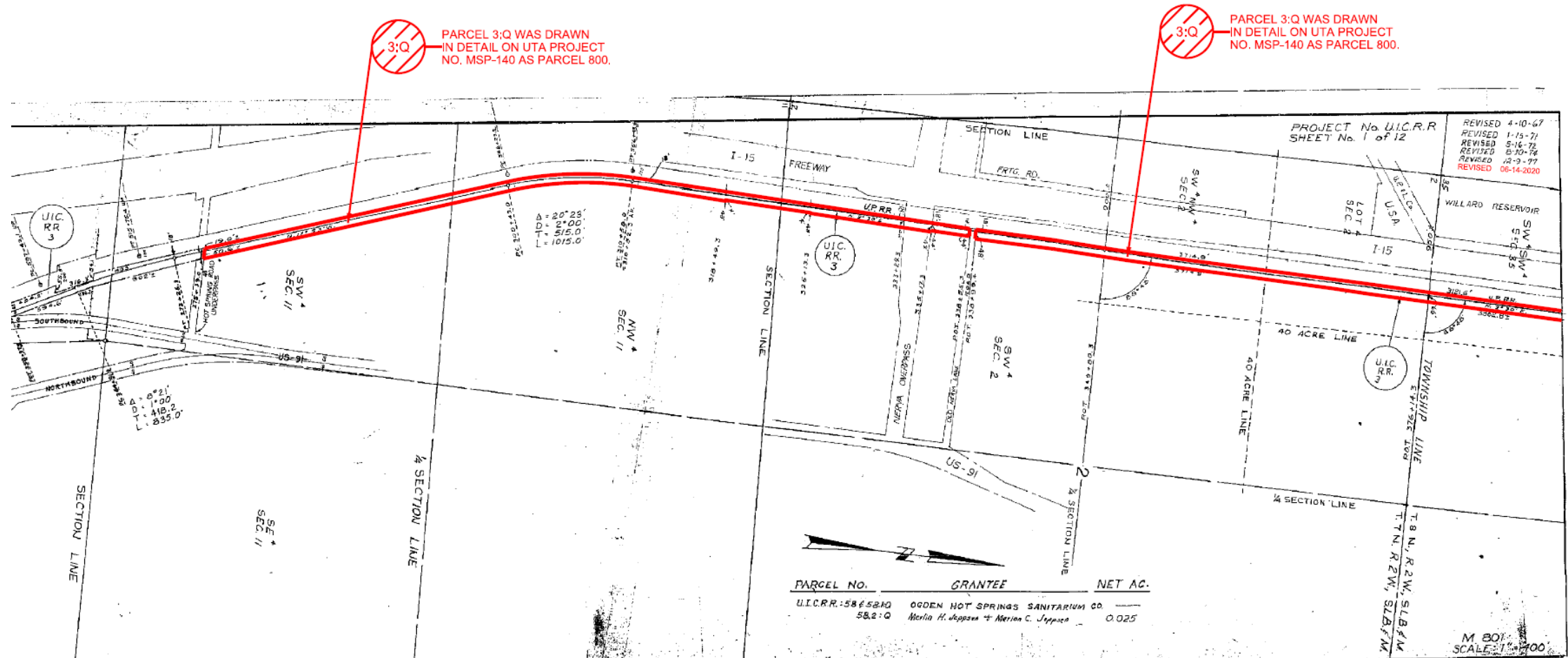
<b>Seller</b>	Utah Department of Transportation
<b>Purpose of Acquisition</b>	FrontRunner North Extension (Corridor Preservation)
<b>Location</b>	Box Elder County, Utah
<b>Fee Acquisition</b>	2.7 Miles of Abandoned Rail Corridor (~66 feet wide)
<b>Total Property Value</b>	\$2,755,000
<b>Funding Source</b>	FrontRunner North Extension Project Budget (Box Elder County Funds)

# Property Context Map



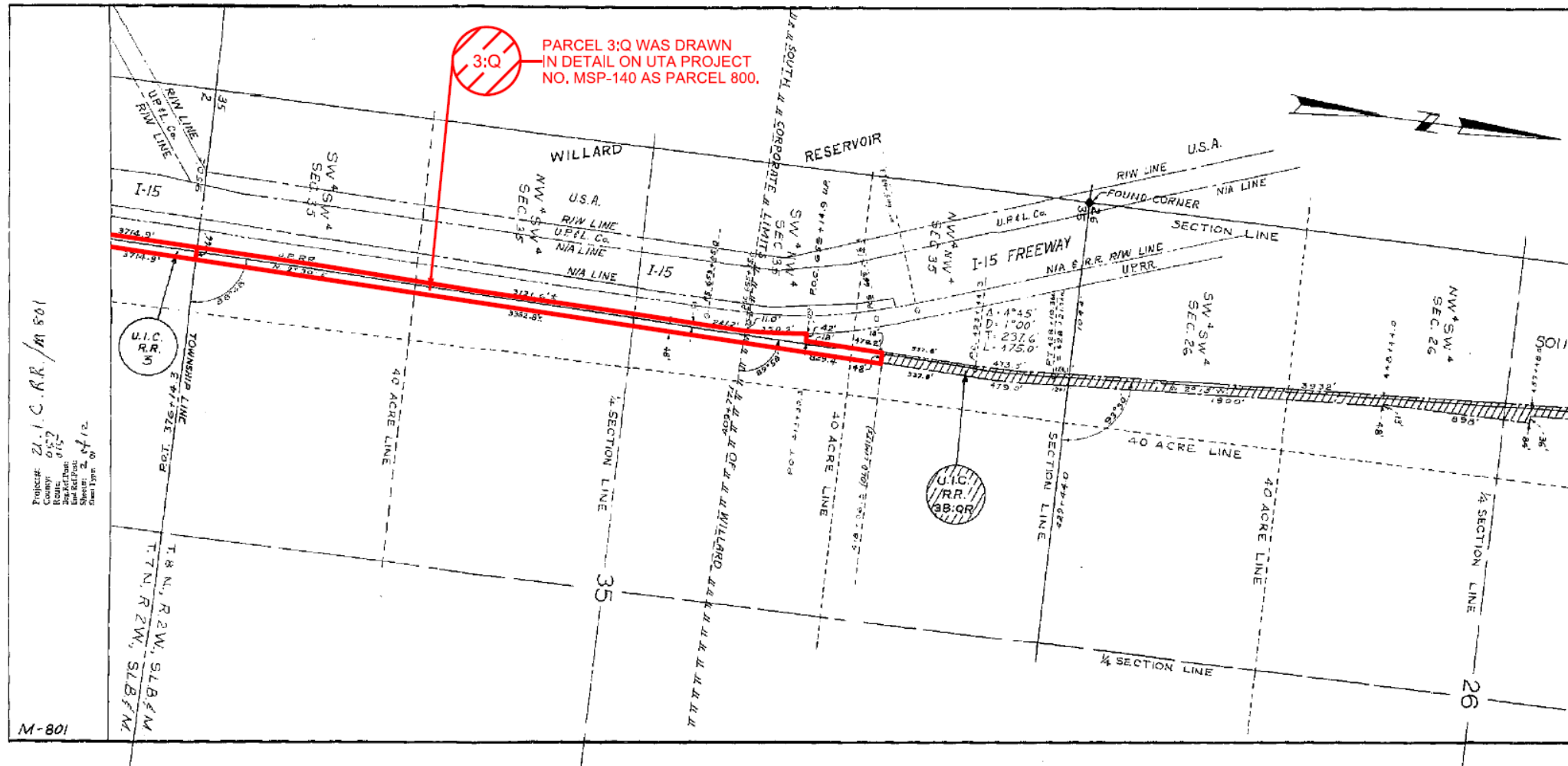
Abandoned Utah-Idaho Central RR Corridor

# UIC Corridor Purchase Area





# UIC Corridor Purchase Area





# Request



1. Approve resolution.

# **Recommended Action (by roll call)**

Motion to approve Resolution R2021-07-02  
Authorizing the Purchase of Real Property Consisting of 2.7 Miles of the Utah-Idaho  
Central Railroad Corridor (UICRR) from the Utah Department of Transportation (UDOT)  
for Future Transit Purposes in Box Elder County



# Other Business

- a. Next meeting: Wednesday, July 28, 2021 at 9:00 a.m.



# Adjourn



# Break

